

## TENANT PROTECTION PROGRAM

### COMMERCIAL TENANT DELAY OF RENT PAYMENT – COVID-19

This form may be used by a commercial tenant to provide written notification  
to landlord of loss of income related to COVID-19.

**THIS NOTIFICATION MUST BE PROVIDED TO THE LANDLORD/PROPERTY MANAGER BEFORE THE DAY RENT IS DUE.**

COMMERCIAL TENANT INFORMATION					
First Name		Last Name			
Business Name					
Business Address		Unit No.		Zip	
E-Mail Address		Contact Phone			
Rent Due Date		Rent Amount Due		Rent Amount to be Paid	
LANDLORD/PROPERTY MANAGEMENT INFORMATION					
First Name		Last Name			
Company Name					
Mailing Address					
City		State		Zip	
E-Mail Address		Contact Phone			

REASON FOR LOSS OF INCOME DUE TO COVID-19 (PLEASE CHECK ALL THAT APPLY)			
<b>Supporting documentation verifying loss of income must be provided to the landlord as soon as possible.</b>			
<input type="checkbox"/> Yes	Commercial tenant complied with order to close non-essential business	<input type="checkbox"/> Yes	Commercial tenant suffered revenue loss due reduced patronage from shelter in place orders
<input type="checkbox"/> Yes	Commercial tenant suffered revenue loss due to limited operations (e.g., take-out orders only)	<input type="checkbox"/> Yes	Commercial tenant suffered revenue loss related to COVID-19 because: _____ _____ _____

Tenant: \_\_\_\_\_  
(Print Name)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature)